

# NATIONAL FINALS 2008

## DONATION AND SPONSORSHIP OPPORTUNITIES



**INSTRUCTIONS:** Forms must be typed or printed in black or blue ink. By signing this form, donor indicates they have read, understood and will abide by the policies set forth in the 2008 Exhibitor/Advertiser Policies and Guidelines. **Forms and payment must be postmarked by May 19, 2008.**

### DONOR INFORMATION

CONTACT NAME	OFFICE		
COMPANY OR MINISTRY NAME			
STREET ADDRESS	CITY	STATE	ZIP
HOME PHONE NUMBER	WORK PHONE NUMBER AND EXTENSION		
E-MAIL ADDRESS	WEBSITE ADDRESS		
SIGNATURE OF SPONSORING PARTY		DATE	

### SPONSORSHIP OPPORTUNITIES

Please check the box of each sponsorship that you would like to make. Donations are tax-deductible. Multiple donors are accepted for each sponsorship opportunity. If requested, any donation may be anonymous.

- \$25+** **BIBLE QUIZ BOOSTERS:** Support the National Bible Quiz Scholarship Fund with your gift of \$25 or more! Donors will receive recognition in the National Finals program and a 2008 edition of the *Coach's Connection* e-Newsletter.
- \$100** **ALUMNI SPONSORSHIP:** Former Bible Quizzers—show your support to the quizzers at the 2008 National Bible Quiz Finals by participating in the new alumni ministry! Assist the Bible Quiz ministry in providing scholarship opportunities for these students that were not available to you as a quizzer.
- \$250** **ROOM SPONSORSHIP:** Sponsor a room at National Finals and place your family, district, ministry, business, college, organization or product name on the Bible Quiz room sign. **Example:** (National Finals Artwork) Championship Room A, Sponsored by the North Texas District of the Assemblies of God.
- \$500** **INDIVIDUAL QUIZZING SPONSORSHIP:** Support the Individual Quizzing competition. In addition to recognition in the National Finals program and a 2008 edition of the *Coach's Connection* e-Newsletter, time will be allotted for each sponsor to promote his ministry, business, college, organization or product at National Finals.
- \$500** **SENIOR SHOOT-OUT SPONSORSHIP:** Support the category that is for seniors only! All seniors will compete at the same time over a set of questions. One question will be asked per senior competing. Each question will be worth a pre-determined amount of scholarship money. In addition to recognition in the National Finals program and a 2008 edition of the *Coach's Connection* e-Newsletter, time will be allotted for each sponsor to promote his ministry, business, college, organization or product at National Finals.
- \$500** **ONE-ON-ONE QUIZZING SPONSORSHIP:** Support this new individual category for quizzers from around the country, many of whom have never been to National Finals! In addition to recognition in the National Finals program and a 2008 edition of the *Coach's Connection* e-Newsletter, time will be allotted for each sponsor to promote his ministry, business, college, organization or product at National Finals.
- \$500** **DRAMATIZED QUOTING SPONSORSHIP:** Debuted at the 2005 National Finals, the Dramatized Quoting competition was a huge success. In addition to recognition in the National Finals program and a 2008 edition of the *Coach's Connection* e-Newsletter, time will be allotted for each sponsor to promote his ministry, business, college, organization or product at National Finals.
- \$600** **QUOTING BEE SPONSORSHIP:** Support the 2008 Quoting Bee. In addition to recognition in the National Finals program and a 2008 edition of the *Coach's Connection* e-Newsletter, sponsor(s) will receive time to promote his ministry, business, college, organization or product at National Finals.
- \$500** **ADULT QUIZZING SPONSORSHIP:** In addition to recognition in the National Finals program and a 2008 edition of the *Coach's Connection* e-Newsletter, time will be allotted for each sponsor to promote his ministry, business, college, organization or product at National Finals.





## 2008 Exhibitor/Advertiser Policies and Guidelines

### **BIBLE QUIZ NATIONAL FINALS**

Hundreds of people are expected to attend the 2008 National Bible Quiz Finals in Green Bay, WI. This is expected to be one of the largest National Finals in the history of Bible Quiz, due to a One-on-One tournament expansion open to *any* A-league quizzers registered with an Assemblies of God district. Those in attendance will include pastors, District Youth Directors, youth pastors, Bible Quiz coaches and students from all over America and their families.

### **PURPOSE**

Assemblies of God Bible Quiz, an office of **national youth ministries (nym)**, aims to acquaint our constituency with business and ministry leads that will benefit and enhance their ministries. **nym** reserves the right to decline any exhibitor, advertiser or speaker.

### **STANDARDS**

**nym** Bible Quiz is a church organization. Smoking, profanity, alcoholic beverages and immodest apparel are contrary to the church standard; these are prohibited. The use of raffles and other games of chance are prohibited. **nym** reserves the right to restrict exhibits, ads or presentations that may be considered objectionable.

### **ADVERTISING SPECIFICATIONS**

Ad space is limited and will be given on a first-come, first-served basis. Ads will not be reserved over the phone without payment. Print ads should be submitted as a rasterized, .eps, .jpg, .tif or .pdf (include fonts in these files). Media ads should be submitted as a .jpg. Ads may be e-mailed to [bq@ag.org](mailto:bq@ag.org) or submitted on CD by mail to: **national youth ministries**, Bible Quiz, 1445 N. Boonville Ave., Springfield, MO 65802. Ads should meet the specifications below:

Ad Type	Ad Size
Half-page black/white	7.75" x 5" (self-contained)
Full-page black/white	7.75" x 10.25" (self-contained)
Half-page color	8.5" x 5.5" (full-bleed)
Full-page color	8.5" x 11" (full-bleed)
Media slide	1024 x 768 pixels. Save as .jpg. Text should be at least 50 pixels from the edge.

### **ADVERTISING PAYMENTS**

Ads and payment must be postmarked by Monday, May 19, 2008. Please send ads to Jason Womelsdorf—**national youth ministries**, Bible Quiz, 1445 N. Boonville Ave., Springfield, MO 65802. Checks are to be made payable to **national youth ministries/Bible Quiz**. See forms for specific account designations. *DO NOT COMBINE PAYMENTS LISTED ON THE EXHIBITOR/ADVERTISER FORMS WITH ANY OTHER REGISTRATION AND/OR FUNCTION FEES.* Applications/Contracts will be accepted by fax or e-mail if making full payment by credit card.

### **ADVERTISING CANCELLATIONS**

All advertising fees are non-refundable, due to printing and design fees required before the 2008 National Bible Quiz Finals.

### **BOOTH SPECIFICATIONS**

Price stated is \$500 for each booth space. Each booth space will include one 6' or 8' table and two chairs. All other furniture, electrical service and other services may be provided for an additional cost to the exhibitor. Payment for extra fees incurred should be made directly with the hotel. Table skirts are required. Exhibitor must provide extension cords and table skirts. Full booth fee payment is required with the Application/Contract and must be postmarked by Monday, May 19, 2008.

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Booth fee payment must be postmarked by Monday, May 19, 2008. Please send booth forms and payment to Jason Womelsdorf—**national youth ministries**, Bible Quiz, 1445 N. Boonville Ave., Springfield, MO 65802. Checks are to be made payable to **national youth ministries/Bible Quiz**. See form for specific account designations. *DO NOT COMBINE PAYMENTS LISTED ON THE EXHIBITOR/ADVERTISER FORMS WITH ANY OTHER REGISTRATION AND/OR FUNCTION FEES.* Applications/Contracts will be accepted by fax or e-mail if making full payment by credit card.

### **APPLICATION/CONTRACT**

Exhibit Application/Contracts must be approved by **nym**. Only the official Exhibitor and Advertiser form will be accepted. Please make certain all information is correct and complete. It is understood that this application, which will become a contract upon acceptance by **nym**, is based upon exhibit floor plans, rates, terms and conditions, which constitute a part of, or are included in, the Application/Contract.

### **ELIGIBILITY**

The General Council reserves the right to refuse exhibit space to any applicant for any reason. In addition, the General Council reserves the right to refuse exhibit space, ad space or a presentation slot to any exhibitor, advertiser or presenter if, after the acceptance of the Application/Contract, information comes to the attention of the General Council, which in the reasonable judgment of the General Council, demonstrates that the proposed exhibit would be inconsistent with the standards espoused by the General Council.

Exhibitor must offer products/services not in conflict with, the same or similar to those offered by **nym**. Exhibitor must offer products/services that will directly benefit and enhance the ministries of the participants. **nym** reserves the right to refuse certain products to be sold on sight with no requirement to return exhibitor fees.

Exhibitors must have a proven business record with their product/service. The exhibits are not to provide a platform for survey or test ideas; rather they are to provide products/services that are credible and have proven themselves in their business. The exhibits are not for the purpose of providing prominence to products/services that are issue-oriented and would generate undue controversy.

### **SPACE ASSIGNMENTS**

Exhibit spaces will be assigned on a first-come, first-served basis. The Bible Quiz exhibits coordinator will assign space to exhibitors. The exhibits coordinator reserves the right to shift space at any time if it is necessary to do so. *No spaces will be reserved without a written application and full payment.* Space will not be reserved by telephone.

No exhibitor shall assign, sublet or apportion the whole or any parts of space assigned, or exhibit therein, or permit any other person or company to exhibit therein any goods other than those manufactured by or for the exhibitor. Exhibit space shared by two or more parties must be indicated on the Exhibitor and Advertiser Opportunities Application/Contract.

Except for official National Finals materials, no literature may be placed on-site at the hotel, on cars, distributed in the lobby, placed around the hotel campus, put in mailboxes or elsewhere. Except for official National Finals posters and signs, no posters, placards, signs, banners or similar items may be posted or displayed, except in exhibit booths.

### **BOOTH SPECIFICATIONS AND POLICIES**

1. Each space will be furnished with one 6' or 8' table and two chairs.
2. All tables must either be finished or draped. The exhibitor is responsible to provide table skirting.
3. Exhibitors must provide a company identification sign.
4. No banners, signs or structures may be suspended from the ceiling or affixed to the hotel property.
5. All furniture, electrical service and other services may be provided for an additional cost to the exhibitor. Exhibitor will be responsible to pay the hotel directly for any additional cost incurred by their organization.
6. Booth backgrounds and/or product displays must have "finished" side portions of the exhibit so they will not be unsightly or objectionable to adjacent exhibitors.
7. Exhibitors are responsible for maintaining a neat and clean booth. Shipping cartons and/or boxes are to be stored beneath a draped table(s) fully out of sight. Materials placed behind a booth backdrop must not be visible from a side aisle or by an adjacent exhibitor. Exhibitors may be required by the Fire Marshal to store their shipping containers and boxes of materials in their hotel room if items will not fit beneath the table, as per city codes.
8. During open booth hours, empty cartons are not to be placed in the aisles; exhibitors are responsible to take empty cartons and boxes and dispose of them or store them in their room.

9. The playing of loud music, videos or any sort of distractions to other exhibitors will not be permitted in booths. See "Exhibitor Music Authorization" elsewhere in this information.
10. The making and distributing of popcorn and helium balloons is not permitted.
11. Pressure-sensitive stickers or decals and similar promotional items may not be distributed in the building (e.g., bumper stickers, promotional "fun" stickers, etc.)
12. Exhibitors are welcome to bring family members to the event. For safety and insurance reasons, children under the age of 18 are permitted in the exhibit area only during public exhibit hours. They are not permitted in the exhibit area during the designated times for booth setup and teardown. Exhibitors are to refrain from engaging children under age 18 in booths as ministry or company representatives. Children under age 18 will not be registered with an exhibitor badge.
13. Exhibitors are not allowed to solicit in any other location except their purchased booth space.
14. The General Council of the Assemblies of God name and emblem, and other national program names and emblems, cannot be used in any form to imply that an exhibit is a part of, or endorsed by, **national youth ministries**, unless that booth is from an official General Council ministry.

### **SET-UP AND TEAR-DOWN**

Exhibitors may begin setup on the afternoon and evening of Saturday, July 5, 2008. All exhibits must be checked-in and set up by 3:00 p.m. on Sunday, July 6. No exhibitor can wait until Monday to set up. An empty space at the end of the day on Sunday, July 6, will be reassigned. Exhibits can be open during Sunday team registration and competition times from 12:30 p.m. to 9:00 p.m. **NO SALES WILL BE PERMITTED ON SUNDAY.** The exhibits will open directly after the morning service on Monday, July 7. Dismantling of exhibits must be done between the hours of 4:00 p.m., Thursday, July 10, and 1:00 p.m., Friday, July 11. All exhibitors must be moved out by 1:00 p.m., Friday, July 11.

### **PROOF OF INSURANCE**

All exhibitors that are not a department of the General Council of the Assemblies of God or a consolidated affiliate covered under the General Council's insurance must provide the exhibit coordinator's office with a certificate of insurance, with the General Council of the Assemblies of God named as the additional insured for the dates of July 5-11, 2008. Each exhibitor must submit proof of liability insurance (minimum \$1,000,000) to the national Bible Quiz office. Please include this certificate of insurance with your exhibitor paperwork and payment. The certificate holder should be:

The General Council of the Assemblies of God  
ATTN: Corporate Insurance  
1445 N. Boonville Ave.  
Springfield, MO 65802

The certificate must name "The General Council of the Assemblies of God" as an additional insured.

Please mail all insurance certificates to **national youth ministries**, Bible Quiz, 1445 N. Boonville Ave., Springfield, MO 65802, or fax to 417.862.1693, ATTN: Jason Womelsdorf. *Insurance certificates must be sent with the Application/Contract and exhibitor payment.*

If you are an exhibitor and are unable to provide acceptable proof of insurance, the Corporate Insurance office may be able to obtain an exhibitor's policy on your behalf. Currently, the charge for this insurance is \$170 per exhibitor/per event. This price is subject to change and can be confirmed at the time application is made. Please call 417.862.2781, x4034 for more information.

If exhibitor's insurance coverage is to be obtained, the Corporate Insurance office must be notified a minimum of two weeks prior to the conference or event. If notified less than two weeks prior to the event, coverage cannot be guaranteed and the exhibitor may not be allowed to exhibit.

#### **LIABILITIES**

**nym** shall not be held responsible for the safety of exhibits against robbery, fire or accident(s); nor accident to the exhibitor or their employees. Security will not be provided by **nym** during non-exhibit hours.

#### **SALES TAX**

Each exhibitor must be prepared to verify taxable sales to Green Bay, Wisconsin, at the end of the event.

#### **EXHIBITOR MUSIC AUTHORIZATION**

Each exhibitor using live or recorded (audio and/or video) music is required to provide **nym** proof of legal authorization (e.g., you are the copyright owner, you have written permission from the copyright owner, or you have a copyright license covering the music). Failure to provide this documentation nullifies the Application/Contract and a person or company cannot exhibit at this event. The exhibitor must be able to provide this documentation on site.

#### **HOUSING**

Housing information for exhibitors is available in the exhibitor packet or online at [www.tournamentgold.com](http://www.tournamentgold.com).

#### **CANCELLATIONS**

Exhibit space cancellations or changes must be received by the Bible Quiz office in writing. **nym** reserves the right to rent any cancelled booth space to another exhibitor without obligation to return any part of the original exhibitor's paid registration fee after Friday, June 13, 2008.

No refund will be given for cancellations received after Friday, June 13. The date upon which the notice of cancellation is received in the Bible Quiz exhibit coordinator's office shall apply as the official date of cancellation. Exhibitors must notify the Bible Quiz exhibits coordinator no later than Friday, June 13, 2008, to receive a refund. A \$25 check processing fee will be retained for all cancellations. Cancellations may be e-mailed to [bq@ag.org](mailto:bq@ag.org) or mailed to **national youth ministries**, Bible Quiz, 1445 N. Boonville Ave., Springfield, MO 65802.

Payments for booth space will be refunded if there is a cancellation caused by an event that makes it impossible or impractical to hold the 2008 National Bible Quiz Finals.

#### **NYM APPROVED VENDORS**

Only approved vendors will be permitted to display or provide for purchase products containing **national youth ministries** ministry logos.

#### **EXCLUSIONS**

Persons/companies not assigned space during National Finals will be prohibited from exhibiting, distributing materials or soliciting business.

#### **HOTEL SIERRA REGULATIONS AND RESTRICTIONS**

Exhibitors will abide by all other provisions of application rules and regulations of government agencies and/or the Hotel Sierra resort. Each exhibitor must comply with taxable sales by the city/state in which the event is held. See "Sales Tax" previously in this information.